**Template email to share case studies with council**

**To:** [[cllr@localauthority.gov.uk](mailto:cllr@localauthority.gov.uk)]

**Subject:** Will [name of your council] take action on [case study topic]?

Dear Cllr [surname] / Dear Mayor [surname]

We welcome the action that [name of your council] has already taken on [example of action taken] but in order to play their part in delivering on climate targets every council will need to step up action. Learning from each other should help councils to deliver.

We are writing to let you know about the action that [name of council] is taking to [case study topic e.g tackle fuel poverty and ensure warm homes].

This project has had a huge impact – [insert sentence from ‘What impact has the project had?’ in the case study].

The action that this council has taken is beneficial for the climate and their community. They have shown that this kind of action is possible, even with the funding and resource constraints councils are facing. Could [name of your council] do the same?

You can read more detail about this case study here [add link to case study]. Friends of the Earth have produced 51 case studies to demonstrate how councils are taking action on climate. These cover topics ranging from housing to parks and green space to waste and recycling. Take a look at the full set of case studies at <http://foe.uk/councils> .

We look forward to hearing from you about how this case study could be implemented in our local area.

Yours sincerely

[names of people from your Local Action Group]

[insert any contact details you’re happy to share]